

**Unicoi Springs Camp Resort  
Minutes of Officer Election/Job Duties Meeting**

**September 16, 2017**

Meeting called to order at 3:12 p.m. by former President David Stover

**In attendance:** David Stover, Thurman Carpenter, Doug Jackson, Kathy Davis, Frank Ward, Tommy Walker

**Absent:** Arlon Maddox

**Officer Nominations:**

President - David Stover was nominated for President by Tommy Walker, seconded by Thurman Carpenter. Vote unanimous in favor

Vice President – Thurman Carpenter was nominated for Vice President by Frank Ward, seconded by Doug Jackson. Vote unanimous in favor

Treasurer – Doug Jackson was nominated for Treasurer by Tommy Walker, seconded by Frank Ward. Vote unanimous in favor

Secretary – Kathy Davis was nominated for Secretary by David Stover, seconded by Doug Jackson. Vote unanimous in favor

**Job Duty assignments are as follows:**

Activities – David Stover  
Buildings – Thurman Carpenter  
Entertainment – Tommy Walker  
Equipment – Tommy Walker  
Grounds – David Stover  
Owner Relations – Frank Ward  
Personnel Committee – entire board  
Rules & Regulations – Arlon Maddox  
Safety Committee – Doug Jackson

**New Business**

- Corporate Resolution for banking purposes will be typed up for signature by 9/20/2017.
- Credit card issuance will be added to the October agenda.
- Board member pictures will be taken October 19<sup>th</sup>, casual attire.
- Christmas party will be held November 17<sup>th</sup>.

Meeting adjourned at 3:55 p.m.

Respectfully submitted,

*Kathleen Davis*