

# Maintenance Managers Monthly Report, January 2013

January 15, 2012

Unicoi Springs Owners Association  
2444 Hwy 356 North  
Helen, Ga. 30545

To: Board Members

Work completed by maintenance personnel from 12/16/2012 thru 1/15/2013.

## **Park work**

- Sanded and applied polyurethane coffee cabinet in club house.
- Sanded and stained all entry doors to club house and office. Interior side

## **Upgrade Area 3 Progress:**

- All power ran and hooked up.
- All trees taken to Irvin Lumber.
- All water and sewer complete.
- Started forming pads for concrete.
- Back filling/leveling area.
- Site light wires ran.

## **Administration:**

- Moved 49 campers
- Purchased soil plate compactor.